

# PTA Protocol

- The PTA is not a platform for "selling" own products.
- The PTA List of names is for circulating **PTA business only**.
- Please follow discussion protocols by not talking amongst yourselves when someone else is talking.
- Everyone is to be treated with respect.
- Ask clarifying questions rather than making judgments.
- Opinions and ideas can be discussed, but not people.
- If you have an issue about something, deal with it appropriately, either by going to then person/people involved or through the chairperson.
- PTA meetings are a platform for discussing business that relates to the school and our children, not a platform for airing personal grievances.
- Know when to move on from issues that may have been contentious.
- Be succinct by keeping to the point.
- Please leave the staff room promptly after meetings so that the teacher locking up after us can go home.

